

**Session 19 - Student:
Categorical Programs – DSPS, EOPS, CalWORKa, Foster Youth**



#	Functionality	Comments
1	Demonstrate the ability to create student success screens incorporating demographic information from application; assessment test scores; demographics early alert grades; i.e reduce class load; other college information; use of DSPS accommodations, such as testing and special tutoring; the number of times a student may have repeated a particular course- as it impacts success and other support services accessed.	
9	Describe the system's ability to encode students as members of a cohort (e.g., DSPS, EOPS, CalWORKs, Foster Youth, student athletes, student body officers, high school students, International students, Veterans) for tracking and data generation purposes ability to interface with CalPass reports	
12	Demonstrate the system's ability to assign a student to multiple cohorts (participating in EOPS, CalWORKs and an athlete etc.) for tracking and data generation purposes.	
14	Demonstrate the ability for the system to identify if a student is participating in multiple programs and receiving multiple services so that we can do a cost analysis.	
10	Demonstrate the ability for the system to maintain general information such as accommodations (waiver to be enrolled in 9 units vs. 12 units) and other types of Ed Plans and where the requirement originated e.g. Veterans requirements, CalWORKs, CARE, etc.). Need a comprehensive tool that can be used to store documents, progress & student communications	
11	Demonstrate the ability for the system to keep track and to integrate EOPS, CalWORKs, Vets program requirements and guidelines of how many students are eligible for services in a state funded program in addition to the college wide support programs and how many are ineligible, based upon GPA, number of times student has seen a counselor, units attempted vs. completed, change of income, marital status, dependents etc.	
13	Demonstrate the ability for dividing employee view of cohort specific criteria (e.g. EOPS requirement of 3 visits per student, per term, which may not be appropriate for sharing with other programs (DSPS). Demonstrate the ability to maintain general information such as accommodations (waiver to enroll in 9 units vs. 12 units) participation in other support programs (tutoring, MESA, Puente,) and where the requirement originated e.g. Veterans requirements, CalWORKs, CARE, etc.)	
24	Demonstrate the system's ability to generate reports based on the number of units, number of online classes, and the number of units at SRJC for a given cohort. It would be Helpful to be able pull a customized a report based on chosen parameters	
21	Describe the system's ability to generate reports based on user provided perimeters i.e. "How many students who were eligible to receive testing accommodations used them?"	
22	Demonstrate Students' Right to Know capabilities.	
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2	Demonstrate the ability for the system to tell the student what the next step in the enrollment process based on the information available on their application or coded in on their record. (i.e. To Do list, including items such as missing transcripts, financial aid documents, admission paperwork, evaluation request form). This could include specific populations, such as DSPS, EOPS, Foster Youth, CalWorks). We would like to see easier access between departments on some shared items. Ideally, it would be helpful for example if EOPS is requiring transcripts and the student submits them to Admissions & Records as required, EOPS gets a communication of task completed if created by EOPS. This would include other documents or information we share including foster youth verifications that are required for Foster Youth Programs, Financial Aid & Admissions & Records and at times all collected and stored differently.	
3	Demonstrate the ability to track compliance with special program requirements (e.g. number of EOPS counseling appointments, EOPS mid semester progress reports). Enable user to change unit requirements and ability to modify unit requirements on individual circumstances (we have that capability now, do not want to lose) is needed.	
4	Demonstrate the ability to track services provided to special programs (e.g. meal cards, books). This should include the ability to add case notes by program and include different permissions on what is viewed within the department – We would like to have a place to store notes.	
5	Demonstrate how the system enables early alerts with respect to Instructor, Counselor, Advisor, and Director reports about a student's performance. Demonstrate the ability to smoothly generate reports from web-based (canvas) into early alert format and link referral forms or resource pages.	
6	Demonstrate the ability for the system to provide warnings to students when they are short from completing their special program(s) requirements, which may interfere with their progress; and tell them which services can assist them. Clearly communicate the probation/ warning guideline. What deficiency i.e minimum units, appointments, workshops, hours, progress towards goal, completion rate. How can we provide more information to the student from SIS? (User friendly student facing interface)	
8	Demonstrate the ability to track follow up efforts for those students who receive early alerts by: special populations, ethnicity, GPA ranges, majors, high school last attended, gender, probation status, resources	
17	Demonstrate the system's ability to track and share student referrals and produce reports based on activity. We would like to include all learning communities in this referral group.	
25	Demonstrate the ability for communicating with students via email, text messaging, etc. and change of password every semester or academic year.	
16	Demonstrate the ability for the system to alert the student that they are ineligible for certain services due to lack of meeting requirements such as missing elements of SSSP requirements. Link resources for corrective action or individual with ability to schedule or provide intervention.	
7	Demonstrate the ability for the system to alert students that book vouchers are ready. Alert should also include the availability grants, bus passes, meal tickets, gas cards, program campus tours etc. Available to see what has been awarded within all of our programs, since they all come from different funds and there is overlap with students.	
15	Describe the system's ability to track students who receive special counseling or other services from special programs (e.g., EOPS, DSPS, athletics, international students, Veterans, CalWorks)	

26	Demonstrate the ability for the system to provide cohort data for Grades, Certificate earned, degrees earned, and Students who have transferred. CalWORKs needs the ability to report out this information each semester. Also needed for EOPS & Foster Youth Programs.	
18	Demonstrate the ability for the system to permit students to build an online portfolio with samples of coursework completed, student services activities participated in and student life activities; Co-curricular transcripts.	
19	Demonstrate the ability for the system to keep track of activities the student is participating in—individual counseling, group counseling, workshops, internships, studying in the tutor centers—in one comprehensive area so we can keep track of what combination of services are needed in order for a student to be successful.	
20	Demonstrate the ability to track all student who are involved in student organizations and student event college wide	

Evaluator's Name: _____

Evaluation Form	
Perceived Strengths of Vendor Solution:	
Perceived Weaknesses of Vendor Solution:	
Additional Comments:	
Acceptability of Vendor Solution: <input type="checkbox"/> Yes <input type="checkbox"/> No	