

## Session 10b - Finance - Grants Management and Accounting

**Date:** Thursday, April 14, 2022

**Time:** 8:00am - 10:15am

**Anthology**

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	Functionality	Comments
<b>Post-Award (Financial Services)</b>		
1.	Demonstrate how pre-award to post-award process flows, including all forms and budget data.	
16.	Show user-defined fields available for grant agency reporting and coding.	
23	Demonstrate the inactivation (freezing) or closing of a grant account.	
5	Demonstrate the ability to track modifications, supplements, and/or competing continuations to current awards allowing for grant history to be maintained.	
2.	Demonstrate ability to create award and sub-award budgets.	
3.	Demonstrate how to transition pre-award gross budgets into line-item detailed post-award budgets.	
11.	Demonstrate the ability to input due dates when budget submitted and to auto-notify when due dates are approaching.	
12	Demonstrate Effort Certification (grant deliverables) both for percentage and dollar amounts.	
19	Demonstrate how the system tracks grant restrictions and rules by award.	
6.	Demonstrate ability to generate invoices – including inception-to-date totals invoiced and received.	
4.	Demonstrate how line items for contracted services can be tracked by activity type for sub-awardees, (i.e., materials, salaries, etc.)	
7.	Demonstrate the ability to generate invoice based on expenditures period (e.g., 07/01/22 – 09/30/22).	

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9.	Demonstrate how invoices include payments received and outstanding amounts due by line item.	
18.	Demonstrate how the system calculates claimable indirect costs.	
22.	Demonstrate the calculation of indirect costs, including the following: <ul style="list-style-type: none"> <li>a. Cost/share transactions</li> </ul> Transaction-based calculations or those that occur on a monthly basis	
20.	Demonstrate the invoice process for grant accounts.	
24.	Demonstrate the grants accounting process.	
10	Demonstrate ability to generate reminder notices to PIs when progress reports are due.	
17.	Demonstrate how the system provides for user defined tracking and reporting.	
8.	Demonstrate the ability to cross fiscal years and to generate reports that cross fiscal years.	
13.	Demonstrate projection reports:  <ul style="list-style-type: none"> <li>a. Demonstrate "tracking at-a-glance" capabilities to pull various grants or groups of grants and budgets to display expenditures, balances, and variances.</li> </ul>	
	<ul style="list-style-type: none"> <li>b. Demonstrate how the system alerts when maximum percentage amounts are different from approved budget variances.</li> </ul>	

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	<b>Functionality</b>	<b>Comments</b>
14.	Demonstrate inception-to-date and year-to-date financial reports for grants	
15.	Demonstrate how the system can send monthly/quarterly/bi-annual reports or warnings regarding under or over expenditure of grants funds specific to line items and/or object codes.	
21.	At a high level, demonstrate the system's ability to generate reports that are generally required for the management of grants and contracts.	
25.	Demonstrate the ability to run a comparable report with multiple periods (years, quarters, etc)	
26.	Demonstrate the ability to track reporting, duration, and other grant information in the system and export to usable formats.	

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**Evaluation Form****Name of Evaluator:****Perceived Strengths:****Perceived Weaknesses:****Additional Comments:****Acceptability of Vendor Solution:     Yes     No**