

From: [Jolley, Kate](#)
To: [Jolley, Kate](#)
Cc: [Snyder, Kevin](#); [Webb, Don](#); [Vidauri, Michelle](#); [Watterson, Jewel](#)
Subject: Implementation kickoff for the new Student Information System
Date: Thursday, March 9, 2023 2:12:56 PM

Sent bcc: DL.STAFF.ALL

Dear SRJC Colleagues:

We are thrilled to announce the implementation kickoff of the new Student Information System – Banner.

As a reminder, our process began in 2021 with an RFP for new software and a consultant to assist in the process and facilitate the demonstrations. We conducted extensive system demonstrations and gathered feedback from the college community in spring 2022. The selection steering committee reviewed the results and recommended moving forward with a deeper dive into exploring Banner, a commercial enterprise resource planning system designed specifically for higher education, as our selection. We then worked closely with Ellucian, the owner and developer of Banner, to assess any areas of concerns that were identified by the user groups to ensure they could be addressed. We finally made a recommendation to the Board of Trustees to award the contract to Ellucian/Banner in October 2022. Strata Information Group (SIG) was also awarded the contract to assist in the implementation process.

We have been working to develop the process and timeline and are now ready to launch the implementation phase of the project. This will be a district wide initiative and will take 2-3 years to fully implement. The various modules will have their [own individual timelines](#) of design, configuration, test and launch, with the system cutover scheduled to occur in Summer 2025.

Additional information related to the project, including previous communications, timeline and area leads can be found [at the project website](#). We will continue to update the website as we progress through the project and will communicate about training opportunities in the future.

Thank you for your support and patience as we work through this critical project. Please reach out to myself, the [project managers, or the module leads](#) with any questions!

Sincerely,
Kate

From: Jolley, Kate <kjolley@santarosa.edu>
Sent: Tuesday, May 11, 2021 10:09 AM
To: Jolley, Kate <kjolley@santarosa.edu>; Snyder, Kevin <ksnyder@santarosa.edu>; Weatherly, Debbie <dweatherly@santarosa.edu>; Webb, Don <dwebb@santarosa.edu>; Thompson, Julie <jthompson@santarosa.edu>; Saldana-Talley, Jane <lsaldana-talley@santarosa.edu>; Avila, Pedro <pavila@santarosa.edu>; Hopkins, Sarah <shopkins@santarosa.edu>

Subject: Relaunch of Selection Process for Enterprise Resource Planning / Student Information System (ERP/SIS)

Sent bcc: DL.STAFF.ALL

Dear SRJC Colleagues:

As you may be aware, the current Student Information System (SIS) at SRJC is a 'home grown' system developed by the college and originally designed for use by a consortium of colleges. Today, we are the sole college using the system as other colleges have migrated to commercial integrated systems. Our system impacts everything we do, including Payroll, Human Resources, Finance, Financial Aid, Registration, Curriculum, Scheduling and State Reporting. SRJC has greatly benefited from an extremely talented IT staff that have been able to respond to our needs to better serve students using the technology that was available. However, our homegrown system requires large and unsustainable efforts to retain the integration between all the various programs. As our programming staff continue to retire, the original pioneers of the consortium team are being lost as is our ability to fully support our SIS. Additionally, the current technology base is not easily able to provide the integrated and contemporary systems environment we want to provide our students, faculty and staff. As SRJC has moved toward a more modern technology infrastructure, it has taken an increasingly large effort to retain the integration between all the various programs. These technology factors, plus upcoming retirements, put our current technology on a near-term end-of-life path.

The technology available in higher education to serve students, faculty and staff is evolving rapidly. There is competition for students and as part of their search for colleges to attend, more and more students look at the technology available to them at prospective colleges. Student expectations are increasing and they want to perform college-related functions on their phones or computers. Students wish to have a single source for the things that are important to them: appointments with counselors, registration, personal calendars, financial aid, fees, account balances, program completion status, etc. Additionally, all systems are required to meet the Americans with Disabilities Act Standards for Accessible Design, which states that all electronic and information technology must be designed and accessible to people with disabilities.

In 2017, we underwent a system selection process that resulted in a decision to wait a few years to allow software providers to complete design changes to ensure we selected a system that meets our students' and the college's needs. We are now there and ready to restart the process. To assist us, we have brought [Strata Information Group \(SIG\)](#) onboard. For over 33 years, SIG has assisted more than 550 higher education institutions, including better than 90 California Community Colleges, realize the full potential of technology to transform the student experience, achieve operational agility, and ensure business continuity. SIG specializes in project-based IT consulting, staff augmentation, managed services, business process, technical support, and technology procurement services.

Also, as part of this process, and in line with the commitment of the recent reorganization to assess our processes, we will be conducting an analysis of our current business processes to find tasks that

can be eliminated, streamlined or assisted with technology. This analysis will occur first, after which, the outcomes will be used for “scripts” that will be used for the vendors to prepare demonstrations of their products for us and so we may evaluate their presentations. We currently anticipate these demonstrations to occur early fall 2021.

We recognize that this decision touches every employee and student in this college and are committed to creating an inclusive, transparent and participatory process. We will be forming evaluation teams to assess all system modules, and vendor demonstrations will be open to any employee interested in participating. We will also identify various ways to have your thoughts heard and keep you updated as we progress through this process.

Sincerely,

-

The ERP/SIS Steering Committee

Debbie Weatherly

Don Webb

Jane Saldana-Talley

Julie Thompson

Kate Jolley

Kevin Snyder

Pedro Avila

Sarah Hopkins

Kate Jolley

Vice President, Finance and Administrative Services



1501 Mendocino Ave | Santa Rosa, CA | 95401

tel 707-527-4413 | fax 707-535-3769

kjolley@santarosa.edu

accounting.santarosa.edu

I acknowledge that Santa Rosa Junior College is on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations.

IMPORTANT NOTICE: This e-mail message is intended to be received only by persons entitled to receive the confidential information it may contain. Please do not read, copy, forward, or store this message unless you are an intended recipient of it. If you have received this message in error, please forward it to the sender and delete it completely from your computer system.